

Internship & Placement Office

Campus Recruitment Reservation Form

Two (2) weeks advance notice required

Contact Name: _____

Company Name: _____

Address: _____ Fax: () _____

City: _____ State: _____ Zip: _____ Phone: () _____ Ext: _____

Email Address: _____

Please indicate the campuses you would like to visit. If you wish to visit more than one campus on the same day, please specify in the space provided below. Recruitment times are available between 9:00AM – 2:00PM.

Note: Recruitment dates will need to be approved by the Internship & Placement Office

Note: Per College Policy employers may visit each campus no more than twice per month.

Table set-up/display on: _____ on _____ Campus
(dates) (East, Osceola, West, Winter Park)

Special Requests/Multiple Campus Visits: _____

Employer Signature: _____ Date: _____

Approved: _____ Date: _____

This signature affirms that this employer is an equal opportunity employer, offering employment with out regard to race, color, religion, sex, national origin, age, or citizenship unless legally required, and provides Equal Employment Opportunity to individuals with disabilities and veterans.

Please fax completed form to Internship & Placement Office, (407) 582-1864

