



Financial Aid Services

VALENCIA COMMUNITY COLLEGE

2009-2010 Verification Worksheet

Combined Form for Dependent and Independent Students

Your application was selected for Verification; therefore, Valencia Community College is required to compare information from your application with signed copies of your and your spouse's and/or your parent's 2008 federal tax forms and/or other financial documents. Federal law requires that this is done before awarding federal aid (34 CFR, Part 668).

What you should do:

- Collect your, your spouse's or your parents' (if applicable) financial documents (signed Federal tax form, etc).
- If you have questions concerning this form or your financial aid, contact the Answer Center on your campus for help.
- Bring this completed worksheet to Valencia Community College along with your **SIGNED** tax forms and any other documents requested as soon as possible, so that your financial aid processing can resume.

What our office will do:

- Financial Aid Specialists will compare the information on the documents and submit any corrections that need to be made electronically to the Federal Processor.
- Once we receive the corrected information, we will be able to award your financial aid as long as you are otherwise eligible. This takes approximately 7-10 days.

A. Student Information

LAST NAME	FIRST NAME	M.I.	STUDENT ID# or SOCIAL SECURITY #
STREET ADDRESS or PO BOX			DATE OF BIRTH
CITY	STATE	ZIP CODE	HOME PHONE (INCLUDE AREA CODE)

B. Family Information

■ **INDEPENDENT** – List the people in your household. Include:

- ✓ yourself
- ✓ your spouse (if married)
- ✓ your children, **if** you will provide more than half of their support from July 1, 2009 through June 30, 2010
- ✓ Anyone else living in your house, **if** you will provide more than half of their support from July 1, 2009 through June 30, 2010 and will continue to do so through June 30, 2010.

► **DEPENDENT** – List the people in your parents' household. Include:

- ✓ yourself
- ✓ your parent(s) whose information you provided on the financial aid application (including step-parent)
- ✓ your parents' other children, **if** your parents provide more than half of their support from July 1, 2009 through June 30, 2010 **and/or** the children would be required to provide parental information when applying for Federal Student Aid
- ✓ Anyone else living in your parent(s) house, **if** your parent(s) will provide more than half of their support from July 1, 2009 through June 30, 2010 and will continue to do so through June 30, 2010.

List the names, ages and relationship to you for all household members. Also, list the name of the college where your sibling(s) will be attending at least half-time between July 1, 2009 and June 30, 2010, in a degree, diploma, or certificate program (if applicable). If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Student:		Self	Valencia Community College

C. Student Tax and Income Information

1. For non-tax filers and all tax filers (include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request a copy from the Internal Revenue Service (1-800-829-1040) or a copy from your tax preparer.

- Check here if you are attaching a signed copy of a 2008 U.S Federal income tax return.
 Check here if you will not file and are not required to file a 2008 Federal income tax return

2. If you did not file and are not required to file a 2008 U.S. Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earning statements if available). **Do not leave any blanks; use zero or N/A if not applicable.**

Sources	2008 Amount
	\$
	\$
	\$

3. Funds received for child support and other untaxed income. **Do not leave any blanks; use zero or N/A if not applicable.**

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

D. Parent(s) or Spouse Tax Forms and Income Information

1. For non-tax filers and all tax filers (include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request a copy from the Internal Revenue Service (1-800-829-1040) or a copy from your tax preparer.

- Check here if you are attaching a signed copy of a 2008 U.S Federal income tax return.
 Check here if you will not file and are not required to file a 2008 Federal income tax return

2. If you did not file and are not required to file a 2008 U.S. Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earning statements if available). **Do not leave any blanks; use zero or N/A if not applicable.**

Sources	2008 Amount
	\$
	\$
	\$

3. Funds received for child support and other untaxed income. **Do not leave any blanks; use zero or N/A if not applicable.**

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

E. Signature

By signing this worksheet, I (We) certify that all of the information reported on it is complete and correct. I (We) further understand that purposely giving false or misleading information regarding eligibility for Federal aid may result in fines, jail terms, or both.

Student's Signature: _____	Date _____	Parent (step-parent) Signature _____	Date _____
Spouse Signature (optional) _____	Date _____	Parent(step-parent) Name _____	Date _____

Parent/Step-parent signature must be the parent whose income information was used to file the FAFSA. If you are DEPENDENT you must include parental information along with parental signature(s).

RETURN THIS FORM TO THE ANSWER CENTER – DO NOT FORGET SIGNED TAX RETURNS