



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Criminal Justice Professionalism Program
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December 5, 2008

**CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION
TECHNICAL MEMORANDUM 2008-07 (Amended 12/5/08)**

TO: Criminal Justice Training Schools
FROM: Program Director Mike Crews
Criminal Justice Professionalism Program
SUBJECT: Updated Commission-Approved Training Curricula

At its quarterly meeting on October 30, 2008, the Criminal Justice Standards and Training Commission approved the following updated courses:

Specialized Instructor Training Courses and Specialized Training Courses		
Course	Effective	Comments
Florida General Instructor Techniques Course #1186	October 30, 2008	Course #1186 (64 hours) replaces the CMS Instructor Techniques Course #1116, which was retired November 14, 2008. Instructor performance on written end-of-course examinations was revised from 75% to 85%, however, the new requirements for instructor courses shall not be implemented until the rules approved at the October 2008 Commission meeting are filed with the State of Florida in mid-2009.
General Instructor Refresher Course #1115,	October 30, 2008	Course #1115 now includes a Power point presentation that may be used in lieu of the written lesson plans. An instructor is required and the PowerPoint is not intended for distance learning or self -instruction. Instructor performance on written end-of-course examinations was revised from 75% to 85%, however, the new requirements for instructor courses shall not be implemented until the rules approved at the October 2008 Commission meeting are filed with the State of Florida in mid-2009.
CMS Vehicle Operations Instructor Course #800	October 30, 2008	Instructor performance on written end-of-course examinations was revised from 75% to 85%. Firearms Instructor proficiency demonstration was increased from 80% to 85%.
CMS Firearms Instructor Course #801	October 30, 2008	The defensive tactics instructor to student ratio was revised to reflect that "there shall be one lead defensive tactics instructor counted in the instructor to student ratio of one defensive tactics instructor for every eight students actively engaged in defensive tactics."
CMS Defensive Tactics Instructor Course #802,	October 30, 2008	The new proficiency requirements for instructor courses shall not be implemented until the rules become effective. At the time the rules become effective, updated courses and performance evaluation forms shall be distributed via a "curriculum alert." Until then, training schools shall continue using the current performance evaluation forms for instructor and basic recruit training courses and the current instructor performance evaluation end-of-course test scores included in the distributed materials.
CMS First Aid Instructor Course #1114	October 30, 2008	

Specialized Instructor Training Courses and Specialized Training Courses - Continued		
Course	Effective	Comments
Elder Abuse Investigations #1185	October 30, 2008	This course meets the legislative mandate under the provision of Section 943.17296, F.S., which requires each certified law enforcement officer complete training in identifying and investigating elder abuse and neglect by June 30, 2011.
Domestic Violence #1136	October 30, 2008	These courses were updated based on changes to Florida Law that occurred in the 2008 Legislative Session.

Advanced Training Courses		
Course	Effective	Comments
School Resource Officer #090	October 30, 2008	A student enrolled in a Commission-approved advanced training course shall achieve a score of no less than 80% (increased from 75% to 80%) on the written end-of-course examination. The new requirements shall not be implemented until the rules approved at the October 2008 Commission meeting are filed with the State of Florida in mid-2009.
Domestic Intervention #091	October 30, 2008	These courses were updated based on changes to Florida Law that occurred in the 2008 Legislative Session.
Sex Crimes Investigation #33	October 30, 2008	A student enrolled in a Commission-approved advanced training course shall achieve a score of no less than 80% (increased from 75% to 80%) on the written end-of-course examination. The new requirements shall not be implemented until the rules approved at the October 2008 Commission meeting are filed with the State of Florida in mid-2009.
Computers and Technology in Criminal Justice #80	October 30, 2008	

Each of the above new and updated courses is included on the enclosed CD ROM and may also be downloaded through the Automated Training Management System (ATMS). If you have any questions, please contact Training and Research Manager Dwight Floyd in the Curriculum Section at curriculum@fdle.state.fl.us or 850-410-8675.

MC/df

Enclosure: CD ROM

cc: Criminal Justice Standards and Training Commission Members
 Criminal Justice Professionalism Program Members



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December 5, 2008

**CRIMINAL JUSTICE STANDARDS & TRAINING COMMISSION
TECHNICAL MEMO 2008-08**

TO: Criminal Justice Agencies
Criminal Justice Training Schools
Criminal Justice Selection Centers

FROM: Program Director Michael D. Crews
Criminal Justice Professionalism Program

SUBJECT: Mandatory Elder Abuse Investigation Training

Senate Bill 366 was passed during the 2008 Legislative Session and created Section 943.17926, F.S. This statute mandates that all law enforcement officers complete **one-time** training on identifying and investigating elder abuse and neglect. This training may be completed as part of a basic recruit training program or as part of continuing education.

All officers holding law enforcement or auxiliary law enforcement certification must complete the training on or before June 30, 2011. The training completion date must be entered into the Automated Training and Management System (ATMS) or the officer's certification will become inactive until such time as the training is completed.

An officer who completes, or has completed, any of the programs or courses listed below at a Commission-certified training school, regardless of when the course was taken, will have met this requirement and their ATMS record will be updated. In this instance, no further action is required by the employing agency:

1. CMS Law Enforcement Basic Recruit Training Program number 224
2. Florida CMS Law Enforcement Basic Recruit Training Program number 1177
3. Traditional Correctional Cross-Over to CMS Law Enforcement Program number 1143
4. Correctional Officer Cross-Over to Florida CMS Law Enforcement Program number 1178
5. Traditional Correctional Probation Cross-Over to CMS Law Enforcement Program number 1157
6. Correctional Probation Officer Cross-Over to Florida CMS Law Enforcement Program number 1179
7. CMS Law Enforcement Auxiliary Officer Program number 1180
8. Crimes Against the Elderly advanced training course number 100

Officers may complete Elder Abuse Investigations specialized training course number 1185 or the Elder Abuse Investigations for Law Enforcement course developed by the Department of Elder Affairs to satisfy the training requirement. Agencies may utilize the curriculum from the Elder Abuse Investigations specialized training course number 1185 to provide the training in-house. When the training is completed, even if completed at a Commission-certified training school, the employing agency will be responsible for entering the completion date into ATMS. At the discretion of the agency administrator, the hours completed may be applied to the current cycle of the officer's required 40 hours of mandatory retraining.

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Follow the steps outlined below in order to enter the training into ATMS:

1. Log into ATMS.
2. Enter the Social Security Number of the officer who completed training.
3. Click on "Elder Abuse" located in the menu on the left side of the screen.
4. Enter the date the officer completed the training in the block provided.
5. Click on "Save" located near the bottom of the screen.

Employing agency personnel may also access a report in ATMS to determine which officers at their agency **have not** completed the training. Follow the steps outlined below in order to view the report in ATMS:

1. Log into ATMS.
2. Click on "Administration" located in the menu on the left side of the screen.
3. Click on "Reports" located in the menu on the left side of the screen.
4. Click on "Elder Abuse" from the list of available reports.

Please contact your FDLE Field Representative or Officer Records Liaison if you have any questions regarding this technical memorandum.

MDC/VPg/tb

cc: Criminal Justice Standards and Training Commission Members

Jeffrey Goltz - Technical Memorandum 2008-07 (Amended)

From: "Hunt, Donna"

To: "Chairman Romine", "Commission Attorney Brian Fernandes", "Commissioner Bradshaw", "Commissioner Brock", "Commissioner Cuba", "Commissioner Czernis", "Commissioner Durkin", "Commissioner Holcomb", "Commissioner Kiessig", "Commissioner Mann", "Commissioner McHale", "Commissioner Milner", "Commissioner Monahan", "Commissioner Morris", "Commissioner Murvin", "Commissioner Perez", "Commissioner Rivera", "Vice-Chairman George", "Brevard Community College", "Broward Community College Institute of Public Safety", "Broward County Sheriff's Office Institute of Criminal Justice Studies", "Central Florida Community College", "Chipola Junior College Criminal Justice Academy of Osceola", "Criminal Justice Academy of Valencia", "Daytona Beach Community College Criminal Justice Training School", "Florida Department of Corrections", "Casey, Steve", "Florida Dept. of Environmental Protection Public Education & Training Center", "Florida Fish & Wildlife Conservation Commission", "Florida Highway Patrol", "Florida Keys Community College Institute of Criminal Justice", "George Stone Vo-Tech Center", "Gulf Coast Community College Criminal Justice Training Academy", "Hillsborough Community College Ybor City Campus Criminal Justice Institute", "Indian River Community College Criminal Justice Institute", "Kenneth C. Thompson Institute", "Lake City Community College Center", "Lake Technical Center Institute of Public Safety", "Lee County Vo-Tech Center(Central) SW FL Criminal Justice Academy", "Manatee Sheriff's Office Training Center", "Manatee Technical Institute Criminal Justice Academy", "Miami Police Training Center", "Miami-Dade College School of Justice", "Miami-Dade College School of Justice - Interim TCD", "Miami-Dade Police Department", "North FL Community College Criminal Justice Academy", "Northeast FL Criminal Justice Training Florida Community College", "Northwest Florida State College Criminal Justice Division", "Palm Beach Community College", "Pasco-Hernando Community College", "Robin Davis", "Santa Fe Community College", "Sarasota Co. Tech. Institute Criminal Justice Academy", "Seminole Community College Criminal Justice Institute", "South FL Community College Criminal Justice Academy", "St. Johns River Comm. College Criminal Justice Training Program", "Tallahassee Community College Pat Thomas Law Enforcement Academy", "Washington-Holmes Technical Center", "Withlacochee Technical Institute Criminal Justice Academy", "Tom Lange", "Amy Mercer", "Chief Clark - Juno Beach Pd"

Date: 12/8/2008 10:42 AM

Subject: Technical Memorandum 2008-07 (Amended)

The changes to this technical memorandum did not alter the curriculum and therefore a new Curriculum CD-ROM will not be distributed:

Thanks, Donna Hunt

Government Operations Consultant Donna Hunt
850-410-8615